

Appendix G

Working Assumptions on Costing Infrastructure Support Models

These assumptions have been used for the projected costs of Models B and C. Clearly a detailed appraisal of real costs will be required before either Model B or C is approved for implementation. The assumptions below were adopted for clarity and easy production of comparative costings – they are based on VAL's experience in the City – so clearly county costs may be different.

| Cost | Assumptions/Comments |
|----------------|--|
| Staff Salaries | The level of staff salaries is rooted on an assumption that a frontline group development officer should be paid on the APT and C Senior Officer (SO) scale. This ensures that staff members recruited have sufficient skill level and experience to advise those running community and voluntary groups. Managers of these staff are clearly to be paid on a higher scale, and development staff members who work with the public are paid on a lower scale. Administration staff members are paid at Scale 3. The models seek to ensure that the management staff ratio does not exceed 1:8. |
| Pension | The costs presented include an employers pension contribution equivalent to the level required for membership of the Local Government pension Scheme (currently 13% for VAL). If employers have different pension arrangements this cost will probably be lower. |
| Equipment | This is charged at 1% of the overall budget to allow for the capital purchase and maintenance of equipment (primarily ICT Hardware and Software). This level of charge is based on VAL's experience in developing a Full cost Recovery Model. |
| Direct Costs | This is charged at 15% of the overall budget and covers the non-staff costs of providing each element of service. Hence it pays for travel, training of staff, materials, newsletters, postage, telephone etc. This level of charge is based on VAL's experience in developing a Full cost Recovery Model. |
| Accommodation | This is charged at 5% of the overall budget and covers the costs of accommodating the staff and services of the infrastructure support agency. It includes rent and service charges, as well as heat, light and cleaning. This level of charge is based on VAL's experience in developing a Full cost Recovery Model. |