

Leicestershire Strategic Senior Officer Group

13th June 2006

Terms of Reference and Membership of Group

Report of Time Limited Working Group

Purpose

1. To seek the approval of the Group for its terms of reference and membership.

Report

2. At its last meeting the LAA Steering Group agreed to the establishment of a Strategic Senior Officer Group (SSOG) and requested the time limited working group to meet again to advise the SSOG on its terms of reference and membership. The working group, which comprised Dave Evans (Police), Steve Atkinson (Hinckley and Bosworth District Council), Jan Senser (GOEM), Julie Wood (PCT) and Andy Robinson (LCC), has prepared the draft terms of reference and proposals for membership attached as appendices 1 and 2.

3. When preparing its proposals the working group considered the relationship of the SSOG with the lead theme partnerships and Leicestershire Together in the context of advice, in the Leicestershire Together Peer review and in the latest Government Guidance on LAAs (March 2006), that:

- (a) there should be a close relationship between the lead theme partnerships and Leicestershire Together; and,
- (b) there should be an executive group to take action between Leicestershire Together meetings.

A diagram showing these relationships is attached at appendix 3.

4. The working group considered that the membership of the SSOG should be kept small and that some agencies and partnerships should be represented through their membership of the lead theme partnerships rather than the SSOG itself. However, it may be appropriate that the Chief Fire Officer is represented on the Group directly rather than through the Community Safety Programme Board as proposed in appendix 2.

5. Experience has shown that the 'LAA Champions Group' played a valuable role given approval at various stages in development of the LAA between Leicestershire Together Board meetings. A similar arrangement may be required in the future.

Recommendations

5. It is recommended that the SSOG considers the proposals in appendices 1 and 2 and agrees its terms of reference and membership.

Officer to contact:

Andy Robinson 0116 265 7017 arobinson@leics.gov.uk

Appendix 1.

Leicestershire Strategic Senior Officer Group - Draft Terms of Reference

1. To take operational decisions on behalf of the Leicestershire Together Board.
2. To advise the Leicestershire Together Board regarding service priorities taking into account local opinion and regional and national initiatives and direction.
3. To co-ordinate the work of the theme strategic partnerships and promote cross cutting activities so that theme based 'silo's' are avoided.
4. To oversee the management of the totality of public expenditure in Leicestershire and manage relevant budgets through joint planning and resource allocation, to better achieve the joint priorities and more efficient procurement and delivery of services.
5. To promote transformational change to achieve effective and efficient public service delivery across the various agencies involved in that delivery including the potential for shared services.
6. To bring together the key decision makers in an area in a way that provides visible co-ordination of public service delivery
7. To be responsible for drawing up, negotiating with Government and delivering localised targets based on national and local priorities (e.g. Local Area Agreement)
8. To oversee the performance management of the Local Area Agreement and other relevant programmes including where required the reallocation of resources between outcomes.
9. To oversee the annual refresh of the LAA.

Appendix 2 - Leicestershire Strategic Senior Officer Group - Possible membership

Chief Constable (Link with the Community Safety Programme Board)
CVS Director (Link with the Stronger Communities Board)
Director of Childrens and Young Persons Service, LCC (Link with CYP Board)
Director of Adult Services and Health, LCC (Link with Older Persons Board)
Chief Executive Leicestershire PCT (Link with the Health Board)
Chief Executive LSEP (Link with the LSEP Board)
District Chief Executive (Link with Cleaner/Greener)
Chief Executive LCC
Director Job Centre Plus
Director Learning and Skills Council
Chief Executive University Hospitals Leicester
District Chief Executive

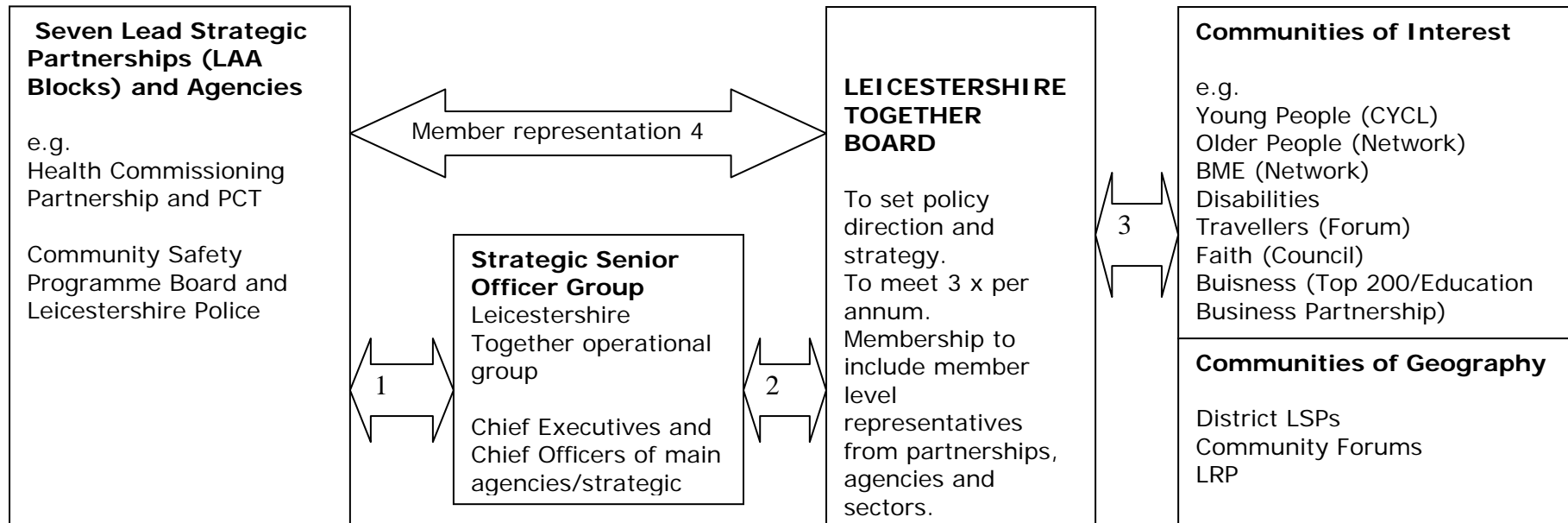
GOEM as observer

Assumes:

Chief Fire Officer to be represented via Community Safety Programme Board
Chief Executive Connexions to be represented CYP Board
Other VCS to be represented via Stronger Communities Board

LEICESTERSHIRE – STRATEGIC PARTNERSHIP GOVERNANCE (DRAFT)

SERVICE DELIVERY ← → **SCRUTINY**



Support partnerships
e.g Learning Partnership

Support Groups
LAA Leads
CISG
IMAG
Policy Officer Network

Support Groups
Community Planning Officers
Stronger Communities Board

← → **COMMUNICATION AND BRIEFING** ← →

Note 1 – Lead Officers for the seven lead strategic partnerships to be represented on the SSOG – e.g. Chief Constable for Community Safety Programme Board
 Note 2 – SSOG to take operational decisions on behalf of and within the policy direction set by the Leicestershire Together Board
 Note 3 – Communities of Interest to have the right make direct representations to the Board, to comment on Board proposals and strategies and to be involved in the preparation of relevant areas of policy.
 Note 4 – Member representation to link to the seven lead partnerships eg Chair Police Authority re. Community Safety Prog. Board