

LEICESTERSHIRE STRATEGIC SENIOR OFFICERS' GROUP

9TH MAY 2007

**TERMS OF REFERENCE FOR A NEW LEICESTERSHIRE & RUTLAND
STATISTICS AND RESEARCH CO-ORDINATING GROUP**

REPORT OF THE TASK AND FINISH GROUP

Purpose of the Report

1. To seek the Group's approval to establish a 'Leicestershire & Rutland Statistics and Research Co-ordinating Group', that provides a better management of research and other related activities to support partnerships and public sector agencies in the sub-region.

Draft Terms of Reference

2. The Task and Finish Group has developed a draft Terms of Reference for the new Statistics and Research Co-ordinating Group (see Appendix 1). In preparing the terms of reference, the Task Group took into consideration number of issues such as appropriate membership and where possible these issues have been addressed.

Background

3. At its meeting on 3rd January 2007, the Leicestershire Strategic Senior Officer Group (SSOG) received a report of Leicestershire County Council outlining the proposal to develop a single strategic group to co-ordinate research and information activities across the Leicestershire and Leicester (see Appendix 2). The SSOG approved the recommendations.
4. At the meeting, representatives from organisations that provide services in the Rutland area asked that Rutland County Council should also be included in the co-ordinating group. On behalf of SSOG, the Chair wrote and invited Rutland CC to join the co-ordinating Group. Sandra Hayes – Head of Culture & Partnerships joined the Task and Finish Group (see Appendix 3).

Recommendations

5. It is RECOMMENDED that SSOG consider and agree the terms of reference as set out in Appendix 1

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