

## Leicestershire Together Strategic Board - Terms of Reference

1. To agree the vision (what we want Leicestershire to be like in 2026) and 'direction of travel' for Leicestershire and Leicestershire Together
2. To agree the strategic priorities and key documents (the Sustainable Community Strategy, Multi Area Agreement and Local Area Agreement) for Leicestershire
3. To ensure that partners align their activities and resources to these strategic priorities wherever this adds value to their activities
4. To quality assure the strategic documents, delivery plans and performance of the partnership
5. To challenge performance at all levels of the partnership, taking action as necessary, including by agreeing recovery plans and challenging levels of partner engagement
6. To engage with the Audit Commission in relation to the Comprehensive Area Assessment and ensure that Leicestershire is prepared for CAA, that all partners are clear about their roles and responsibilities and that our response to CAA is timely and effective
7. To oversee work based around the "places" or localities in Leicestershire – including the priority neighbourhoods - and identify and address areas of inequality
8. To act as a "voice" for Leicestershire at a local, sub-regional, regional, national and international level, influencing and negotiating on behalf of Leicestershire Together
9. To debate issues of mutual interest and concern, including key cross-cutting issues, gathering and sharing examples of good practice and taking and implementing key decisions as necessary
10. To oversee the activities of the wider partnership structure, including the Executive Group , theme and cross-cutting partnerships, the SCS and LAA2 Delivery Group, Leicestershire Together Conference and Leicestershire Together Forum meetings by receiving "highlight" reports which focus on exceptional or poor performance
11. To oversee the co-ordination of service delivery, public expenditure and transformational change in the County

## **Leicestershire Together Executive Group - Terms of Reference**

1. To operate as the executive function of the partnership and take key operational decisions on behalf of the Leicestershire Together Strategic Board.
2. To oversee the implementation of activity to address our strategic priorities, taking into account citizen insight, consultation outcomes and sub-regional, regional and national initiatives and direction.
3. To co-ordinate the work of the strategic theme partnerships and promote cross cutting activities so that theme based 'silos' are avoided and cross cutting outcomes delivered effectively.
4. To oversee the management of the totality of public expenditure in Leicestershire and manage relevant budgets through joint planning and resource allocation, to better achieve joint priorities and more efficient commissioning, procurement and delivery of services.
5. 6. To bring together the key decision makers in an area in a way that provides visible co-ordination of public service delivery and promote transformational change to achieve effective and efficient public service delivery across the various agencies involved in that delivery, including the potential for shared services.
7. To act as the Project Board for the development and review of the Leicestershire Sustainable Community Strategy and Local Area Agreement
8. To be responsible for drawing up, negotiating with Government and delivering localised targets based on national and local priorities through the Local Area Agreement
9. To oversee the performance management of the Local Area Agreement, Multi Area Agreement and other relevant delivery plans including, where required, the reallocation of resources between outcomes and the development of recovery plans.
12. To ensure that Leicestershire Together and its partners adheres to financial protocols
13. To oversee planning of the Leicestershire Together Conference and Forum meetings
13. To receive a annual report on the effectiveness of partnerships in Leicestershire

## **Theme Partnership - Terms of Reference**

N.B. This Terms of Reference covers only the aspects of the work of the partnership which relate to Leicestershire Together

### **Performance**

1. To contribute fully to the process of identifying and consulting on strategic priorities for inclusion in the Sustainable Community Strategy, Multi Area Agreement, Local Area Agreement and other key strategic documents owned by the partnership
2. To co-ordinate the delivery of actions that contribute to the achievement of the 49 outcomes (and sub outcomes) in the Leicestershire Performance Framework
3. To set indicators and targets for the achievement of relevant outcomes in the Performance Framework, ensure delivery plans are developed and implemented for the achievement of these targets, collect and analyse data against these targets and develop and implement improvement/recovery plans when targets are at risk.
4. To oversee performance within the theme area and report progress to Leicestershire Together through the agreed performance management systems

### **Communications**

5. To contribute to the planning and delivery of Leicestershire Together Forum meetings, LT Conferences and other partnership events
6. To include an update from Leicestershire Together as an agenda item at meetings to ensure that all partners are aware of wider partnership issues and the activities and priorities of other strategic theme partnerships
7. To provide articles and case studies for use in the Leicestershire Together E-Magazine and on the Leicestershire Together website
8. To provide a link to the papers and minutes (or a suitable report of) partnership meetings so that this can be made available on the relevant section of the Leicestershire Together website

### **Representation and Engagement**

9. To nominate the chair or other representative from the theme partnership to sit on the Leicestershire Together Strategic Board and champion the theme on that Board
10. To nominate an officer/executive representative to sit on the Executive Group
11. To set up task and finish sub-groups, where appropriate, with a clear remit and work programme.
12. To undertake a partnership self-assessment every two years, using the Partnership Assessment Framework available on the Leicestershire Together website, and provide the outcomes of this to the Executive Group
13. To facilitate consultation and engagement with relevant agencies, organisations and individuals in relation to this theme.
14. To link with other Leicestershire Together theme and cross-cutting partnerships where appropriate to join up working and foster good lines of communication.